



VACANCIES

Embassy of Sri Lanka in Warsaw, Poland

The Embassy of Sri Lanka in Warsaw, Poland, is calling for applications for the following vacant position at the Embassy:

Position

Commercial Assistant on contract basis

Responsibilities

Assisting the Embassy on economic related matters for promoting trade, investment, tourism etc. between Sri Lanka and Poland.

Eligibility

Polish nationals between 23 - 45 years of age

Qualifications and Experience

Qualifications in international trade, tourism and investment promotion, Polish market research / consumer intelligence etc.

Good computer and IT support skills

Fluent in Polish and English languages with good communication and writing/drafting skills

Previous professional experience in trade, tourism and investment promotion work will be an added advantage

How to Apply:

1. Interested candidates are kindly requested to forward an updated CV in English to the following e-mail: slemb.warsaw@mfa.gov.lk
2. Shortlisted candidates will be called for an interview on a specific date decided by the Embassy. **If selected**, certified copies of the Polish personal identification document, and a Police (clearance) report are required.
3. Travel/ transport expenses will not be reimbursed for attending the interview.

Embassy of Sri Lanka
Warsaw
Poland